

additional papers 1

Council

Monday
8th December
2008
7.00 pm

Council Chamber
Town Hall
Redditch

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:
www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact
Ivor Westmore
Committee Support Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
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e.mail: committee@redditchbc.gov.uk Minicom: 595528**

آپ انگریزی میں مدد چاہتے ہیں – نسلیاتی رسائی [Ethnic Access] سے رابطہ کریں ٹیلیفون: 01905 25121

ইংরেজি ভাষার বিষয়ে সাহায্য চান – এথনিক অ্যাকসেস [Ethnic Access] এর সঙ্গে যোগাযোগ করুন,
টেলিফোন: 01905 25121

‘Potrzebujesz pomocy z Angielskim – skontaktuj się z Ethnic Access Tel: 01905 25121’

Council

Council Chamber, Town Hall

Agenda

Membership

Cllrs:	J Field (Mayor)	
	P Anderson	W Hartnett
	K Banks	N Hicks
	K Boyd-Carpenter	D Hunt
	M Braley	R King
	J Brunner	W King
	M Chalk	C MacMillan
	A Clayton	P Mould
	B Clayton	W Norton
	J Cookson	J Pearce
	D Enderby	B Quinney
	R J Farooqui	M Shurmer
	A Fry	D Smith
	C Gandy	D Taylor
	M Hall (Deputy Mayor)	D Thomas

8. Executive Committee

B. To receive the Decision Notice and consider the recommendations and/or referrals from the following meetings of the Executive Committee:

29 October 2008

Matters requiring the Council's consideration are:

- Civil Parking Enforcement update;
- The Worcestershire Hub – Options for the Future; and
- Value for Money Strategy.

19 November 2008

Matters requiring the Council's consideration are:

- Hackney Carriage – Fare Tariff Rates;
- Registered Social Landlords – Preferred Partners Review;
- Property Accreditation Scheme;
- Climate Change – Key Issues for the Council;
- Redditch Street Market – Stall Discounts; and
- Redditch Borough Council Corporate Plan.
-

(Decision Notices attached)



Executive Committee

29th October 2008

Notice of Decisions

Present:

Councillor Carole Gandy (Chair), Councillor Michael Braley (Vice-Chair) and Councillors P Anderson, J Brunner, B Clayton and M Hall

Also Present

Councillor D Hunt

Officers:

K Dicks, T Kristunas, S Mullins, J Smith and Jane Smith

Committee Services Officer:

S Skinner

121. APOLOGIES

An apology for absence was received on behalf of Councillor MacMillan.

122. DECLARATIONS OF INTEREST

There were no declarations of interest.

123. LEADER'S ANNOUNCEMENTS

There were no Leader's announcements.

124. CIVIL PARKING ENFORCEMENT - UPDATE

The Committee RECOMMENDED that

- 1) **authority be delegated to the Director of Housing, Leisure and Customer Services, in consultation with the Head of Legal, Democratic and Property Services and the Portfolio Holder for Corporate Management, to negotiate and enter into appropriate agreements on behalf of Redditch Borough Council with Worcestershire County Council, Wychavon District Council and West Mercia Police to enable the provision of civil parking enforcement within the Borough;**

- 2) a Lead elected Member and Deputy (*to be designated at the Council meeting on 8 December 2008*) be nominated to the Traffic Penalty Tribunal with effect from February 2009;
- 3) the Cancellation Policy attached at Appendix 1 to the report be adopted; and
- 4) the Dispensations and Waivers Policy attached at Appendix 2 to the report be adopted.

[Members noted that future annual statistical reports 'to the Council', as mentioned at Paragraph 5.8 of the report, would in fact be routed, as usual, via the Executive Committee.]

125. THE WORCESTERSHIRE HUB - OPTIONS FOR THE FUTURE

The Committee RECOMMENDED that

- 1) the vision and staged approach for the future development of the Worcestershire Hub described in this report and the business case executive summary, as set out in Appendix 1 to the report, be endorsed;
- 2) Redditch Borough Council maintain its district telephony until such time that it is demonstrated that real service improvements can be achieved through process improvements as described in 5.13 of the report;
- 3) Redditch Borough Council agree to consider moving to a shared service only subject to a robust understanding of what gains in terms of efficiency and service improvement would be realised;
- 4) progress on the Worcestershire Hub Business case be reported through the One Stop Shop Advisory Panel; and
- 5) all of the above be subject to consultation with the workforce and trade unions.

[The word 'only' in recommendation 3 above was added orally at the meeting by the report author.]

126. VALUE FOR MONEY STRATEGY

The Committee RECOMMENDED that

- 1) the Draft Value for Money Strategy appended to the report be approved;**
- 2) the Value for Money Strategy be added to the list of the Council's Policy Framework documents and incorporated as such into the Council's formal Constitution; and**
- 3) a Value for Money Steering Group, comprising Officers and Members, be formed to draw up a Value for Money Plan and to monitor progress on the Value for Money Strategy.**

[The report pointed out that the Value for Money Steering Group would report the results of its work and key findings to the Corporate Management Team and the Executive Committee on a regular basis.

The Terms of Reference for the Steering Group would be agreed by the Strategic Management Team.]

127. OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED that

The minutes of the meeting off the Overview and Scrutiny Committee held on 24 September 2008 be received and adopted.

[There were no recommendations to consider in this set of minutes and no comments were raised.]

128. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS, NEIGHBOURHOOD GROUPS ETC.

There were no minutes or referrals under this item.

129. ADVISORY PANELS - UPDATE REPORT

RESOLVED that

the update report on the work of the Committee's Advisory Panels, etc. be received and noted, subject to the following further updates:

- 1) **The Community Safety Advisory Panel would next be meeting on 7 November at 3.30 p.m.;**
- 2) **dates of future meetings of the Housing Advisory Panel would be confirmed at the next meeting of the Executive Committee;**
- 3) **the IT Steering Group would next be meeting on 12 November 2008.**

130. ACTION MONITORING

RESOLVED that

the Action Monitoring report be received and noted, subject to the following update:

in respect of Executive Minute 104 (Redditch Borough Council Establishment), the Committee noting that the report back to Councillor Anderson had taken place, and the action therefore discharged.

[The vacant posts in question had been held vacant, pending a restructuring.]

131. EXCLUSION OF THE PUBLIC

RESOLVED that

under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12 (A) of the said Act, as amended.

Item 12 – The Anchorage & Arden House – Options Update.

133. CONFIDENTIAL MINUTES / REFERRALS (IF ANY)

There were no further confidential matters / referrals.

SUMMARY OF CONFIDENTIAL MINUTES

132. THE ANCHORAGE AND ARDEN HOUSE - OPTIONS UPDATE

Members considered a report advising the Committee of the current status of the properties known as The Anchorage, Arden House and Sandycroft. Consideration of this report took place after the exclusion of the public in view of the fact that it would be necessary to discuss exempt matters.

In this case the exempt matters were in relation to buildings and services provided for very vulnerable individuals and disclosure at this stage may be prejudicial to their wellbeing.

The Meeting commenced at 7.00 pm
and closed at 8.25 pm

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted



Executive Committee

Wednesday, 19 November 2008

Notice of Decisions

Present:

Councillor Michael Braley (Chair) and Councillors P Anderson, J Brunner, B Clayton, M Hall and C MacMillan

Also Present

Councillor K Banks and Mrs D Andrews (Chair, Standards Committee) and Mr M Collins (Vice-Chair, Standards Committee)

Officers:

T Horne, G Revans, H Halls, S Hanley, S Mullins, R Kindon, A Heighway and K Dicks

Committee Services Officer:

I Westmore

134. APOLOGIES

Apologies for absence were received on behalf of Councillor Gandy.

135. DECLARATIONS OF INTEREST

There were no declarations of interest.

136. LEADER'S ANNOUNCEMENTS

The following items of business, scheduled on the Forward Plan to be dealt with at this meeting, had been re-scheduled to a later meeting:

- Church Green Improvements; and
- Future Development of Waste Services and review of Joint Municipal Waste Strategy

The Chair also advised that he had accepted the following matter as Urgent Business:

Item 12 – Virement Request

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Chair

137. MINUTES

RESOLVED that

the minutes of the meeting of the Committee held on 8 October 2008 be confirmed as a correct record and signed by the Chair.

138. HACKNEY CARRIAGE - FARE TARIFF RATES

RESOLVED that

- 1) there be an increase in the Hackney Carriage tariff in line with the current average of Inflation Indices as detailed in paragraph 5.2 of the report and an increase in the charge for fouling the vehicle from £50.00 to £75.00 as detailed in paragraph 5.3 of the report and advertised as required under the Local Government (Miscellaneous Provisions) Act 1976; and**

RECOMMENDED that

- 2) authority be delegated to the Director of Environment and Planning, in consultation with the Chair of the Executive Committee:**

- (i) to consider any objections received, following public advertisement;**
- (ii) to modify the tariff or confirm the tariff unmodified, as appropriate; and**
- (iii) to set a date when the tariff shall come into operation in line with the statutory requirements as set out in paragraph 3.4;**

139. REGISTERED SOCIAL LANDLORDS - PREFERRED PARTNERS REVIEW

RECOMMENDED that

the Council end both Affordable Housing Development Partnerships and complete a new Partner Selection competition for Council owned land and Section 106 / Windfall development.

140. PROPERTY ACCREDITATION SCHEME

RECOMMENDED that

the Redditch Property Accreditation Scheme as detailed at Appendix 1 to the report, be implemented.

141. CLIMATE CHANGE - KEY ISSUES FOR THE COUNCIL

RESOLVED that:

- 1) the key issues and obligations for the authority be noted, all as detailed throughout the report; and**
- 2) subject to the Council's eventual agreement to the budgetary and policy implications (see final recommendation below – budget to be considered during the Revenue Bids round), that**
- 3) subject to Bromsgrove District Council's agreement to jointly funding a post, officers submit a revenue bid for £25,000 to resource 50% of a new post to coordinate Climate Change and additional promotional budget for wider activity centred on Climate Change adaptation and mitigation awareness;**
- 4) a percentage of savings made as a result of Climate Change initiatives be (via "Spend to Save") are re-invested in further Climate Change activity, and that Officers investigate a mechanism for achieving and measuring this, and that authority is delegated to the Acting Deputy Chief Executive in consultation with the Portfolio Holder for the Environment and Planning; Head of Financial Services and the Head of Environment;**
- 5) a project management plan be finalised and implemented including the setting up of a corporate Officer Working Group, reporting to the Corporate Management Team and the Environmental Advisory Panel/Portfolio Holder for Environment and Transport to ensure that actions are developed and implemented; implement during 2009/10;**
- 6) corporate and service plans make clear reference to Climate Change, including actions such as those detailed in Appendix B to the report; and**

RECOMMENDED that

- 7) the budgetary and policy implications be approved in principle only at this stage, subject to consideration of a Revenue Bid in the appropriate cycle of meetings.**

(Officers offered to provide a comprehensive definition of NI 186 to Members following the meeting).

142. REDDITCH STREET MARKET - STALL DISCOUNTS

RECOMMENDED that

- 1) traders new to Redditch Market be entitled to an introductory stall hire fee as detailed in Appendix A to the report;**
- 2) Redditch Market stalls that have not been allocated by 08:30am on the day of trading may be allocated to licensed traders as detailed in Appendix B of this report;**
- 3) authority be delegated to the Head of Operations to apply discounts to Redditch Market stall fees in cases where significant disruption to trading is experienced, up to a maximum of 50% of the otherwise applicable fee; and**
- 4) authority be delegated to the Head of Operations to allocate up to two stalls per day free of charge to charitable / not for profit organisations when stalls are not required by licensed or casual traders.**

(Officers were invited to come forward with further suggestions as to how the vitality of the Market might be improved, such as through the re-introduction of the French Market, etc.).

143. REDDITCH BOROUGH COUNCIL CORPORATE PLAN - PHASE 1

RECOMMENDED that

- 1) the Vision and Priorities set out in paragraph 5.6 of this report be adopted;**
- 2) the revised corporate basket of performance indicators attached to this report at Appendix 2 be adopted; and**
- 3) Members consider revising the current values as set out in the Corporate Plan (2007-2010).**

(Members undertook to consider revisions to the current values as set out in the Corporate Plan prior to the end of March 2009).

144. WEST MERCIA POLICE - REQUEST TO OCCUPY WINYATES OFFICE

RESOLVED that

the Property Services Manager be authorised to negotiate a rent with the Police detailed as Option (B) in Confidential Appendix 1.

(In view of the fact that the report contained information relating to the provisional terms of land disposal under negotiation, part of this discussion took place after the exclusion of the press and public. There is nothing exempt, however, in this record of the proceedings.)

145. VIREMENT REQUEST - PLACE SURVEY 2008

RESOLVED that

up to £15,000 be vired from budget 0782 3000 (salary savings on vacant post) to a new budget for the purpose of funding Redditch Borough Council's proportion of the Place Survey 2008.

(This report had been accepted as a matter of Urgent Business – not on the Forward Plan for this meeting – and was considered at the meeting as such, with the approval of the Chair, in accordance with the Council's constitutional rules and the powers vested in the Chair by virtue of Section 100 (B) (4) (b) of the Local Government Act 1972 to agree to matters of urgency being discussed by reason of special circumstances.

In this case the special circumstances were that the information was required to be considered at the present meeting in order that the approval might be given to this course of action prior to the virement taking place).

146. OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED that

the minutes of the meeting of the Overview and Scrutiny Committee held on 15 October 2008 be received and noted.

Executive Committee

Wednesday, 19 November 2008

147. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS, NEIGHBOURHOOD GROUPS ETC.

There were no minutes or referrals under this item.

148. FEES AND CHARGES SUB-COMMITTEE

RESOLVED that

the minutes of the meetings of the Fees and Charges Sub-Committee held on 29 September and 14 October 2008 be received and noted.

149. ADVISORY PANELS, WORKING GROUPS ETC. - UPDATE REPORT

RESOLVED that

subject to Members' comments, the reports and updates be noted.

150. ACTION MONITORING

Members noted the Action Monitoring sheet.

151. EXCLUSION OF THE PUBLIC

RESOLVED that

- 1) under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12 (A) of the said Act, as amended.**

West Mercia Police – Request to Occupy Winyates Office (as detailed at Minute 144 above); and

- 2) non-Members, Mrs Andrews and Mr Collins, be permitted to remain.**

Executive
Committee

Wednesday, 19 November 2008

The Meeting commenced at 7.01pm
and closed at 8.21pm

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Chair

